

Personnel Positions

1007.1 PURPOSE AND SCOPE

The purpose of this policy is to establish a comprehensive list of all employee positions and their associated classification specifications within the District.

1007.2 POLICY

It is the policy of the Fresno County Fire Protection District to obtain District Board of Directors approval for all full-time, part-time and part-time on-call District employee positions. All District positions will have a classification specification.

1007.3 PROCEDURE

The District Board of Directors and the Fire Chief will direct the development and maintenance of the classification specifications. The descriptions will detail the unique duties and responsibilities of each assignment.

Position descriptions should be considered living documents and should be reviewed and evaluated for modification. This should occur at least annually and any time duties or expectations of a specific position substantially change.

1007.4 PERSONNEL POSITIONS

The Fresno County Fire Protection District Board of Directors has approved the following personnel positions as full-time or part-time employees of the Fire District:

1007.4.1 FULL-TIME DISTRICT EMPLOYEES

- Administrative Officer (1 position)
- Information Technology Administrator (1 position)
- Facilities Repair Coordinator (1 position)
- Equipment Services Assistant (2 positions)
- Fleet Services Technician (1 position)
- Heavy Equipment Mechanic (2 positions)
- Fire Inspector (3 positions)
- Senior Fire Inspector (1 position)
- Protection and Planning Administrative Assistant (1 position)
- Training Administrative Assistant (1 position)

1007.4.2 PART-TIME DISTRICT EMPLOYEES

The Fresno County Fire Protection District Board of Directors has approved the following part-time positions as regular part-time employees of the Fire District:

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- Special Projects Analyst (1 position)
- Inspector (1 position)

1007.4.3 PART-TIME ON-CALL EMPLOYEES (PAID-CALL FIREFIGHTERS)

The Fresno County Fire Protection District Board of Directors has approved the following part-time on call positions (Paid-Call Firefighters):

- Paid-Call Firefighters (21 positions)