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## National Fire Incident Reporting System (NFIRS)

### 330.1 PURPOSE AND SCOPE

The Federal Fire Prevention and Control Act of 1974 (P.L. 93-498) authorizes the National Fire Data Center in the U.S. Fire Administration (USFA) to gather and analyze information on the magnitude of the nation's fire problem, as well as its detailed characteristics and trends. To do so, the National Fire Data Center has established the National Fire Incident Reporting System (NFIRS). The purpose of this policy is to provide guidance regarding NFIRS reporting to ensure district response information is properly reported to (NFIRS).

### 330.2 POLICY

The Fresno County Fire Protection District is committed to improving fire reporting and analysis capability both locally and on the national level. Therefore, it is the policy of the Fresno County Fire Protection District to participate in NFIRS.

### 330.3 RESPONSIBILITIES

Fresno County Fire Protection District employees will utilize the CALFIRS system provided by CAL FIRE for NFIRS compliant reporting. Reports will be completed by the assigned company officer within seven days of the incident closing. Battalion Chiefs shall complete the first level review of all fire incidents within seven days of the report being completed by the assigned reporting officer.

The District Protection Planning Chief or designee will be responsible for the final review and approval of all fire investigation reports. The CALFIRS system reports directly to the office of the State Fire Marshall. Incident reports can be corrected and audited until February 1st of the following year. On February 1st, all reports will be locked for the previous year.