

Honor, Integrity, Cooperation & Professionalism

# MEMORANDUM

Date:	02/11/2022
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- To: Board of Directors
- Attn: Matt Furrer, President

From: Fire District Staff

Subject: Creation of the 2021 Annual Report

## **BOARD OF DIRECTOR'S BRIEFING PAPER**

#### **ISSUE**:

Staff is asking the Board of Directors to authorize the finalization and implementation of the 2021 Annual Report.

#### BACKGROUND:

The Board requested the creation and distribution of the Annual Report.

#### **DISCUSSION:**

The District creates a report that highlights the accomplishments and showcases, at a high level, the issues and impacts that occurred during the past year related to the Fire District.

### ALTERNATIVES:

- 1. The Board requests adjustments to the version and a new draft will be presented at a future meeting for a vote of approval.
- 2. The Board votes to stop creating and distributing Annual Reports.

**IMPACTS** (Consider potential consequences related to each of the following areas of concern for proposed alternatives):

- □ Fiscal No known costs outside of already approved budget line items.
- □ Operational No Known Impacts
- □ Legal No known impacts
- □ Labor No known impacts

 Sociopolitical – Increases awareness of the District to external stakeholders and audiences

- □ Policy No known impacts
- □ Health and safety No known impacts
- □ Environmental No known impacts
- Interagency Increases awareness of the District to stakeholders and audiences

#### **RECOMMENDATION:**

Staff is recommending that the Board of Directors approve the implementation and distribution of the *2021 Annual Report* as written.

#### APPROVED:

02/11/2022 Date

Ryan Michaels, Division Chief