



FRESNO COUNTY FIRE

PROTECTION DISTRICT

Honor, Integrity, Cooperation & Professionalism

MEMORANDUM

Date: 04/14/2021

To: Board Directors

Attn: Matt Furrer
President

From: Fire District Staff

Subject: D-P Consulting Engagement Letter

BOARD OF DIRECTOR'S BRIEFING PAPER

ISSUE:

Staff is asking for the Board of Directors to review and accept the annual Consultant Services Engagement letter for preparation of the Fiscal Year 2022 Administrator's Report and Auditor's Assessment Billing Data for the Millerton New Town Fire Suppression Assessment.

BACKGROUND:

This annual report is required as part of the Special Assessment at Millerton New Town.

DISCUSSION:

Mr. Dejan Pavic of D-P Consulting has been preparing and presenting the annual Administrator's Report and Auditor's Assessment Billing Data for the Millerton New Town Fire Suppression Assessment since 2015. Mr. Pavic has again agreed to complete the required annual report and has provided an engagement letter for preparing the report.

ALTERNATIVES:

There are no alternatives


IMPACTS (Consider potential consequences related to each of the following areas of concern for proposed alternatives):

- Fiscal –The District currently budgets for this service. Total charges not to exceed a Basic Services maximum of \$7,200 plus \$600 for each new land division adjustment.
- Operational – N/A
- Legal – The District is required to have this report completed annually.
- Labor – N/A
- Sociopolitical – N/A
- Policy – N/A
- Health and safety – N/A
- Environmental – N/A
- Interagency – N/A

RECOMMENDATION:

Staff is recommending that the Board of Directors approves to accept the engagement letter as presented and give authority to the Fire Chief to sign this engagement letter on behalf of the Board of Directors.

APPROVED:



Josh I. Chrisman, Administration Officer

April 14, 2022

Date