

Honor, Integrity, Cooperation & Professionalism

MEMORANDUM

Date: 11/12//20

To: Board Directors

Attn: Mike Del Puppo

President

From: Fire District Staff

Subject: Purchase of an additional Type I Fire Engine this fiscal year.

BOARD OF DIRECTOR'S BRIEFING PAPER

ISSUE:

Staff is asking the Board of Directors to authorize the purchase of an additional new Type I Fire Engine to meet the District's service demands and to gain pace with the fleet replacement plan goals.

BACKGROUND:

The District has worked hard to improve the overall condition and age of its fleet by keeping pace with its purchasing program. This fiscal year the District has realized additional Assistance by Hire (ABH) revenue that can support this purchase request.

DISCUSSION:

The District still has two front-line career staffed engines that are fifteen years old. This District's approved budget includes a \$650K line item for the purchase of one new engine. The purchase of the budgeted fire engine was approved at the September 16, 2020 Board of Directors Meeting. Staff was recently notified that the dealer's second demo fire engine, that is being built, based on the District's specifications has suddenly become available for purchase. This development

aligns nicely with the District's recent increase in ABH receipts and would allow the District to buy down its near future fleet needs. This generation fire engine will also have the EZ-Trac all-wheel drive capabilities included. In addition, the City of Santa Clara five-year contract with the Rev Group/Spartan/Smeal includes a tag-on provision that the District can activate to procure this apparatus too. This purchase is recommended in the District's 2020 Mobile Equipment Replacement Plan for next fiscal year. But, a purchase now strategy would bring the vehicle into our fleet at least one year sooner and will result in at least a 5% savings in the purchase price as compared to next fiscal year.

ALTERNATIVES:

- 1. The Board votes to approve the purchase of an additional new fire engine under a "tag-on" apparatus purchasing agreement with Smeal Fire Apparatus for up to an additional \$650K using cash ABH funds from this fiscal year. This approval would increase the District's current fiscal year Capital Equipment Purchasing budgetary line item to \$1.3M for fire engines.
- 2. The Board votes not to approve an additional apparatus purchase now.

<u>IMPACTS</u> (Consider potential consequences related to each of the following areas of concern for proposed alternatives):
Fiscal – The approved FY Budget includes \$650K funding for this purchase. Authorization for this purchase would double that amount to \$1.3M for two new fire engines.
☑ Operational – District fleet will be modernized thus improving operational reliability and in service time. Increased fleet maintenance costs will be incurred as apparatus age without replacement.
☐ Legal – No known impact.
☐ Labor – No known impact.
Sociopolitical – No known impact.
☐ Policy – No known impact.
☐ Health and Safety – Personnel will be operating apparatus with the most current safety features.
☐ Environmental – No known impact.

RECOMMENDATION:

Staff is recommending that the Board of Directors approve Option #1 and authorize the Fire Chief and staff to begin the purchase process for one additional fire engine from Smeal Fire Apparatus utilizing a tag-on purchasing agreement.

Chris Bump, Assistant Chief

Date

EXECUTIVE STAFF