



# FRESNO COUNTY FIRE

PROTECTION DISTRICT

*Honor, Integrity, Cooperation & Professionalism*

## MEMORANDUM

**Date:** 09/05/2019

**To:** Board Directors

**Attn:** Mike Del Puppo  
President

**From:** Fire District Staff

**Subject:** California Fire Foundation Grant for Drones

### BOARD OF DIRECTOR'S BRIEFING PAPER

#### ISSUE:

District staff were successful in obtaining a \$15,000 grant from the California Fire Foundation to fund the previously approved District Unmanned Aircraft System (UAS) Program. The grant requires a signed agreement from the District prior to distributing the funds.

#### BACKGROUND:

In August of 2017 the Board approved staff to implement an UAS Program utilizing grants to fund the program. In May of 2018 the Board approved accepting a donation from Chevron for several used drones. The donated drones were very large and difficult to transport. After some training and flying the drones it was determined that the donated drones would have a limited application in the District's UAS program due to their size and the difficulty in deploying them quickly for incidents. Until recently, staff had only been able to acquire approximately \$300 in grant funds for the program. These limited funds were not adequate to purchase additional drones.

#### DISCUSSION:

Earlier this year, staff applied to the California Fire Foundation grant for \$15,000 to purchase drones and support equipment. The District was successful and was

awarded the grant. The grant requires a signed agreement from the District prior to distributing the funds.

**ALTERNATIVES:**

1. The District could decide to not receive for the grant.


**IMPACTS** (*Consider potential consequences related to each of the following areas of concern for proposed alternatives*):

- Fiscal – The grant is a 100% match up to \$15,000. There is no know fiscal impact.
- Operational – No known impact.
- Legal – No known impact.
- Labor – No known impact
- Sociopolitical – No known impact.
- Policy – The Board was presented with a UAS policy in the consent agenda. There is no know policy impact.
- Health and safety – No known impact.
- Environmental – No known impact.
- Interagency – No known impact.

**RECOMMENDATION:**

Staff is recommending the Board of Directors approves staff to accept the California Fire Foundation grant and approve the Board President to sign the grant agreement. That any Board of Director makes a motion to direct staff to accept the California Fire Foundation grant and approve the Board President to sign the grant agreement.

**APPROVED:**

  
\_\_\_\_\_  
Josh I. Chrisman, Assistant Chief

  
\_\_\_\_\_  
Date



August 28, 2019

VIA EMAIL: [stacey.nolan@fire.ca.gov](mailto:stacey.nolan@fire.ca.gov)

Ms. Stacey Nolan  
Fresno County Fire Protection District  
210 S. Academy Ave.  
Sanger, CA 93657

Dear Ms. Nolan:

It is my pleasure to inform you that the California Fire Foundation, a non-profit 501(c)(3) organization, has approved a grant in the amount of \$15,000 to the Fresno County Fire Protection District. This grant is to support the district's Wildfire Hazard Reduction Program, as described in your grant application and related project budget received on July 12, 2019.

Attached please find the Grant Agreement, Fund Disbursement, and W-9 forms. The Grant Agreement contains the terms and conditions governing your use of our grant funds and must be signed and dated by an officer or director. Please email the signed Grant Agreement and subsequent forms to Sarah Howard at [showard@cpf.org](mailto:showard@cpf.org).

The Foundation will not disburse payment on this grant until we receive the signed Grant Agreement, W-9 and completed fund disbursement forms.

If you have any questions regarding this grant, or, if your circumstances have changed since applying for funding, please contact our office as soon as possible. In all correspondence with us, please include your department or association name and contact information.

When making any public announcement about this grant, we would appreciate it if you would recognize the support from the California Fire Foundation and PG & E.

Thank you for the care you took in filling out the grant proposal, the California Fire Foundation is honored to support your project and we wish you much success!

Sincerely, ☐

A handwritten signature in black ink that reads "Brian K. Rice". The signature is written in a cursive style with a large initial "B" and a distinct "R" and "C" at the end.

**Brian K. Rice**  
Chair, California Fire Foundation; President, California Professional Firefighters

## Grant Agreement for Fresno County Fire Protection District

### GRANT AGREEMENT

This Grant Agreement contains the terms and conditions for your grant in the amount of \$15,000 from the California Fire Foundation (the "Foundation") to the Fresno County Fire Protection District (the "Grantee"), dated August 28, 2019. By signing this Grant Agreement and accepting grant funds, an officer or director of the Grantee makes the representations and agrees to the obligations and conditions set forth.

Our offer of this grant is subject to your agreement of the following conditions:

1. Grant funds must be used in accordance with the budget included with your proposal.
2. Grantee shall not engage in any activity that is inconsistent with the terms of this Agreement, including using these funds in a fashion inconsistent with the Foundation's status as an organization exempt from taxation under Internal Revenue Code section 501(c)(3) and related IRS regulations and rulings. In particular, no funds will be used for lobbying purposes or to aid in the election or appointment of a public official.
3. Grantee will furnish to the Foundation any information concerning a major change in the proposal.
4. If funds are not used for the purposes described in your proposal, the Foundation reserves the right to have all remaining grant funds immediately returned.
5. Until the Grantee receives approval from the Foundation, use of the Foundation's name, logo or any of its licensed marks is prohibited.
6. The Grantee agrees to defend and hold harmless the Foundation and its officers and employees from and against any claim, including the expenses of investigation and defense of such claim, arising out of or in any way connected with this grant or the expenditure of grant funds.
7. Grantee must provide a written Final Report within 45 days of the project completion date describing conclusions, progress, and/or status of objectives including how funds were expended to attain objectives.
8. If you are not able to utilize all or part of the grant funds for the proposed project, please contact Sarah Howard at the California Fire Foundation at 916-641-1707 or [showard@cpf.org](mailto:showard@cpf.org).

Please acknowledge your agreement with the terms of this contract by returning a signed copy of this letter to Sarah Howard via email at [showard@cpf.org](mailto:showard@cpf.org) on or before September 15, 2019.

Sincerely,



**Brian K. Rice**  
Chair, California Fire Foundation; President, California Professional Firefighters

ACCEPTED BY: \_\_\_\_\_  
Name/Title Date